



TUITION & FEES

ALL FINANCIAL REGULATIONS, TUITION AND FEES, RESIDENCE HALL AND DINING HALL FEES ARE CURRENT AS OF THE DATE OF THE PUBLICATION AND ARE SUBJECT TO CHANGE. QUESTIONS REGARDING THESE MATTERS SHOULD BE DIRECTED TO THE BURSAR'S OFFICE.

APPLICATION AND ACCEPTANCE FEES

Confirmation Fees

A non-refundable application fee of \$25 for in state and \$40 for out-of-state applicants must be submitted with the application for admission. Upon acceptance, a non-refundable acceptance confirmation fee of \$150 is required which is credited towards tuition on the students' first semester's bill.

SEMESTER FEES

Semester Bill

Fall semester and Spring semester charges are billed separately and semester bills are sent out prior to the start of each semester. Thereafter, bills are sent out on a monthly basis. (Billing schedule subject to change) Bills are sent to students at their home addresses. Payment must be made by the due date, which is specified at the time of billing.

Financial Responsibility

Bills are to be paid by the date specified on bill. **Failure to comply may result in Administrative Dismissal.** See section on Administrative Dismissal. Returned checks will be charged a fee. Students whose checks are returned may also be prohibited from using personal checks as a form of payment.

Tuition – Residents of Massachusetts

Day College: Tuition for residents of Massachusetts is \$910.00 per academic year for full-time students. Tuition for part time students is \$37.92 per credits hour.

Graduate and Evening: Tuition is \$105 per undergraduate credits hour. Tuition in Graduate courses is \$140 per graduate credits hour. Students auditing courses are charged \$105 per undergraduate credits hour, \$140 per graduate credits. Tuition is payable upon registration.

Tuition – Non-Residents

Day College: Tuition for non-residents of Massachusetts is \$7,050.00 per academic year for full-time students. Tuition for part-time Day College students is \$293.75 per credits hour.

Foreign Students-Day College: Tuition for Foreign Students is \$7,050.00 per academic year for full-time students. Tuition for part-time students is \$293.75 per credits hour.

Graduate and Evening: Tuition for non-residents of Massachusetts is \$140 per undergraduate credits hour. Tuition in the graduate programs is \$230 per graduate credits hour. Tuition is payable upon registration.

Tuition Remission for Persons Age 60 or Older

Chapter 915 of the Acts of 1978 provides that there shall be no charge for tuition at state colleges and universities for any person 60 years of age or over who has an income of less than \$12,000, provided that the institution which the person attends is not over-enrolled. Eligible persons should consult the Admissions Office or the Financial Services Office.

Registration and Other Student Fees

Full –Time Day College: (12 or more credit hours per semester)

Full-time Day College students are billed for the following non-refundable fees:

All College Fee \$2186.90 per semester

Student Government Association \$30.00 per semester
Transportation Fee \$55.00 per semester
Health Insurance (may be waived upon submission of Insurance Decision Card showing proof of student's own insurance.) \$908.00 per year (Billed in Fall)

Part-Time Day College: (less than 12 credit hours per semester)

Fees for part-time Day College students are prorated on the basis of registered credits. Part-Time Day College students are billed for the following non-refundable fees:

Credit Hour Fee: \$165.58 per credit hour per semester
Student Government Association: \$ 2.50 per credit hour per semester
Transportation Fee (less than five credit hours): \$11.00 per credit hour per semester
Transportation Fee (five or more credit hours): \$55.00 flat fee per semester
Health Insurance for students taking nine or more credit hours (may be waived upon submission of Insurance Decision Card.): \$908.00 per semester (Billed in Fall)

Evening Division

Credit Hour Fee (payable upon registration): \$65.00
Transportation Fee (less than five credit hours): \$11.00 per credits hour
Transportation Fee (five or more credit hours): \$55.00 flat fee

Graduate Division:

Credit Hour Fee (payable upon registration): \$85.00
Transportation Fee (less than five credit hours): \$11.00 per credit hour
Transportation Fee (five or more credit hours): \$55.00 flat fee

RESIDENT HALL AND DINING HALL FEES

Residence Hall Rental Fees

The rental fee is payable twice a year, prior to the start of each semester and is not refundable after one day's occupancy. Room damage deposit of \$50 is required of all residence hall students. This deposit, or its remainder, is refunded when the student terminates residence. A \$200 room reservation is required which is credited toward the room charge for the semester and is non-refundable after the date specified in the residence hall contract. Students living on campus are also charged \$540.00 per year for a Communications Services Fee for telephone, voice mail, cable TV and Internet connections. Current rental fees as of the date of this publication are as follows:

Bates: \$4132.00 per year
Peabody \$3242.00 per year
Bowditch \$3242.00 per year
Central Campus Double \$5310.00 per year
Central Campus Single \$6030.00 per year

Dining Hall Fees

Current Dining Hall fees as of the date of this publication are as follows:

Declining Balance Meal Plan (Required of residents of Bates and Central): \$500.00 per year
Commuter Declining Meal Plan (new full-time Freshman and Transfer and Day Commuter students and Day Sophomore Commuter students): \$500.00 per year
14 Meal Plan (Required of residents of Peabody and Bowditch): \$2439.00 per year
10 Meal Plan: \$2252.00 per year



Refunds from meal plans may be made on a prorated basis to students who withdraw from the College or leave the resident halls. These charges are subject to change.

OTHER FEES

One Time Non-Refundable Fees

Orientation Fee Freshman Fall	\$85.00
Orientation Fee Freshman Spring	\$85.00
Orientation Fee Transfer	\$50.00
Entering Student Testing Fee	\$25.00
Commencement Fee Day	\$50.00
Commencement Fee Evening and Graduate	\$30.00

Late Registration Fee (Day and Evening)

For failure of student to register at the appointed time	\$25.00
Laboratory, Student Teaching, Clinical Nursing and Field Service Fees (payable upon registration)	As applicable

Day College tuition charges and fees are subject to change. Graduate and Evening course and general fees are also subject to change.

SALEM STATE COLLEGE OFFICIAL REFUND POLICY

College Policy

All undergraduate matriculated (degree seeking) students, who withdraw from school, must communicate that withdrawal in writing through the Registrar's Office.

All graduate matriculated (degree seeking) students, who withdraw from school, must communicate that withdrawal in writing through the Graduate School.

All withdrawals from courses must be communicated, by the student and in writing, through the Registrar's Office.

Day College

Applicability: The refund policy applies to all full-time and part-time students enrolled in regularly scheduled classes at Salem State College taking a Leave of Absence or withdrawing from the College. *This policy applies to tuition only. No fees are refunded after the first day of classes.* Board charges are pro-rated on a weekly basis; room charges are pro-rated on a weekly basis if the occupancy rate is 100%.

Prior to the first, or on the first day of school (official opening), a student receives a refund of 100%, exclusive of non-refundable deposit.

Withdrawal after the first day but on or before the end of the first week: 66% of Tuition, no fee refund

Withdrawal after the first week but on or before the end of the second week: 50% of Tuition, no fee refund

Withdrawal after the second week but on or before the end of the third week: 33% of Tuition, no fee refund
There is no refund after the third week. A week is defined as five class days.

This policy was effective September 1, 1993 and is subject to revision.

Division of Graduate and Continuing Education

The refund policy applies to all Division of Graduate & Continuing Education students enrolled in classes through Salem State College. When a course is cancelled by the College, full refund of tuition and fees is made and no administration processing fee is charged.

College Refund Policy (Credits Courses)

A student wishing to withdraw from a course must complete a registration change form in person from the Registrar's Office. The date and time that the form is received will be the official date and time of withdrawal. Telephone and other unofficial notices will not be accepted as notification of withdrawal.

A. Fall and Spring Semesters

Withdrawal before the first meeting: 100% tuition and fee refund with a \$20 administration processing fee.

Withdrawal before the second meeting: 90% tuition refund, no fee refund

Withdrawal before the third meeting: 50% tuition refund, no fee refund

Withdrawal after the third meeting: No Refund

B. Special Format Courses*

Withdrawal before the first meeting: 100% tuition and fee refund with a \$20 administration processing fee.

Withdrawal before the second meeting: 50% tuition refund, no fee refund

Withdrawal after the start of the second meeting: No Refund

C. Summer Session I & II and other short semesters

Withdrawal before the first meeting: 100% tuition and fee refund with a \$20 administration processing fee.

Withdrawal before the second meeting: 90% tuition refund, no fee refund

Withdrawal after the second meeting: No Refund

Note: Refunds are based on dates of scheduled class meetings, not on attendance. Refunds will be processed and sent to students approximately 6 weeks after withdrawal has been received, or classes have started, whichever is later. Credit card refunds will be issued in the form of credit to the student's American Express, Discover or MasterCard/Visa account number.

*Special format courses include Wintersession, institutes, accelerated courses and any other course which is not a full session (15 week) course.

VETERAN'S BENEFITS

Veteran's Benefits are not administered or awarded by the Financial Aid Office. Information on certain Veteran's Benefits is summarized below. Receipt of Veteran's Benefits does not necessarily exclude a student from receiving the type(s) of financial aid mentioned in the Financial Aid section.

VETERAN'S TUITION EXEMPTION PROGRAM

A Tuition Exemption Certificate will be granted to Vietnam-Era, Panama, Persian Gulf, Lebanon, Grenada or Korean veterans.* This benefit is only applicable to undergraduate degree programs.

Veterans may apply for a Tuition Exemption by presenting their DD 214 to the Veteran's Representative in the Office of Student Records & Registrar.

VETERAN'S FEDERAL BENEFITS

To qualify, the veteran must file the VA Form 22-1990 with a copy of the DD 214 at the Office of Student Records & Registrar. If entitled, the veteran will be issued a Certificate of Eligibility by the Veteran's Administration. To continue to qualify, the veteran must follow precisely the Federal Regulations pertaining to Academic Standards of Progress and Attendance, even though they differ from stated College regulations.

All questions should be directed to the Veteran's Representative on campus, the Registrar, or the student's local Veteran's Administrative Office.

* An amendment was pending at the time of printing. Please see the Veteran's Representative for any policy changes.