



STUDENT LIFE PROGRAMS AND SERVICES

The goal of the Student Life Division is to promote individual student development by providing an environment which aids students in reaching their full potential. The Division offers a broad array of activities which meet intellectual, personal, social, emotional, spiritual and interpersonal needs. It is dedicated to a student development philosophy which complements and contributes to the mission and goals of the College, offering a broad range of co-curricular programs which provide learning opportunities.

Campus Center

The George H. Ellison Campus Center helps to serve the college community through a variety of cultural, social, educational and recreational activities and programs. If you really want to find out what is going on, the Campus Center is the place to go.

Housed in the facility are the Student Activities Office, the Winfisky Art Gallery, a game room (billiards, video and pinball games) student lounges, and student groups and clubs. An information center and the Director's office serve as a clearinghouse for information about campus events.

Major student organizations including the Student Government Association, Program Council, the *Log* (newspaper), the *Clipper* (yearbook) and WMWM-FM (radio) have offices in the building, as do the Hispanic Society, the Student Theatre Ensemble, the English Society, the Student Nurses Association, the Florence Luscomb Women's Center, the student member of the college Board of Trustees and many other student groups. Meeting rooms, large and small are also available in the Center.

The Campus Center contributes to the educational, cultural and social environment by providing a variety of programs and activities, which enhance college and community life. These programs are coordinated and sponsored by the Program Council, the largest student programming organization, and by the approximately forty other student groups and clubs. As the heart of co-curricular life at Salem State, the Campus Center strives to include all students as active and involved members of the community, welcoming all to take part in our programs and services.

Student Government

The Student Government Association, Inc. (The S.G.A.), is the governing body of Salem State students. There is one Senator elected for every two hundred students of each class. The five officers are as follows: President, Vice President, Secretary, Treasurer and Assistant Treasurer.

The S.G.A. is the student voice in organizing student services and committees and is responsible for the interests and rights of students in such matters as student life, academic policies and campus judicial procedures. The Student Government Association has acquired the services of a lawyer who offers free legal counsel to any student requiring it. The Preschool Program, Tutoring Program, student publications, radio station, special interest groups, and professional organizations are examples of student groups supported by the Student Government Association.

Student Activities and Program Council

The Program Council develops, organizes, and implements programs, which serve the cultural, educational, recreational, and social interests of the student body and the college community. In other words, the Program Council, run totally by and for students, is the major presenter of all activities on campus. It is a group in which its members have an opportunity to develop as student leaders and expand their human relation skills because of the extensive contact that they have with the entertainment and campus communities.

The Council is composed of nineteen committees centered

around four major themes: Music, Media, Fine Arts, and Social. Each of these categories contain the following committees:

No experience is needed to apply for the Program Council. For more information on how to get involved with the Council, whether for a coordinatorship or to be on a committee, come to the Program Council office on the second floor of the Campus Center.

STUDENT GROUPS, CLUBS, AND ORGANIZATIONS

Student groups, clubs, and organizations are continually being developed. The following are those organizations currently recognized by the College:

- Accounting Association
- American Marketing Association
- Art Society
- Asian Student Association
- Association for Computer Machinery
- Bates Board of Governors
- Best Buddies
- Bowditch Hall Council
- Campus Crusade for Christ
- Campus Educators on Sexual Assault
- Catholic Student Community
- Chemistry Society
- College Republicans
- Collegians For A Constructive Tomorrow
- Criminal Justice Academy
- Earth Science Association
- Economics Club
- English Society
- Finance Association
- Future Educators of America
- Florence Luscomb Women's Center
- Gay, Lesbian, and Bisexual Alliance
- Geographical Society
- Hispanic-American Society
- Historical Association
- Honors Program Advisory Council
- International Students Association
- MASSPIRG
- Mathematical Society
- Multicultural Association
- Music Society
- National Student Speech, Hearing and Language Association
- Peabody Hall Council
- Political Science Academy



- Program Council
- Public Relations Student Society of America
- Repertory Dance Theatre
- Residence Hall Association
- Science Fiction Society
- Ski and Snowboard Club
- Sociological Society
- Soundings East
- Sports, Fitness, and Leisure Club
- Student Action Resource Team
- Student Commuter Association
- Student Government Association
- Student Nurses Association
- Student Theatre Ensemble
- The Log
- WMWM Radio

HONOR SOCIETIES

- Alpha Delta Mu
- Alpha Kappa Delta
- Alpha Lambda Delta
- Alpha Mu Alpha
- Alpha Sigma Lambda
- Delta Mu Delta
- Gamma Theta Upsilon
- Phi Alpha Theta
- Phi Kappa Phi
- Pi Lambda Theta
- Pi Omega Pi
- Pi Sigma Alpha
- Psi Chi
- Sigma Theta Tau

ACADEMIC ORGANIZATIONS

- Band
- Choral Society
- Early Music Ensemble

ATHLETICS

The intercollegiate athletic program at Salem State College holds membership in the following professional organizations: National Collegiate Athletic Association (Division III), Eastern Collegiate Athletic Conference, New England College Athletic Conference, and the Massachusetts State College Athletic Conference. Additional memberships are held in organizations which deal with individual sport programs.

Salem State College's Men's and Women's Intercollegiate Athletic Programs are highly respected on both the regional and national levels. Our college athletic teams have competed in several regional and national post-season tournaments. Additionally, Salem State College is a perennial power within the Massachusetts State College Athletic Conference.

Women's athletic programs include:

1. Field hockey, soccer, tennis, volleyball, and cross-country in the Fall.
2. Indoor track, swimming and basketball in the Winter.
3. Softball and track in the Spring.

Men's athletic programs include:

1. Golf, tennis, cross country, and soccer in the Fall.
2. Indoor Track, basketball, and ice hockey in the Winter.
3. Baseball, track, golf, and tennis in the Spring.

To be eligible to participate in the Intercollegiate Athletic Program, students must carry a minimum of 12 credits hours per semester, must pass a minimum of 24 credits hours per academic year, and must be making satisfactory progress toward a degree. Whenever a student athlete fails to pass a minimum of 12

credits hours per semester, a transcript review will be conducted by the academic advisor for athletics to insure that satisfactory progress is being met. Numerous academic support services exist for students to employ. Study table, tutoring, developmental skills laboratories, and time-management workshops are examples of the commitment the College has toward fulfilling the educational goals of its student athletes.

Students seeking information concerning athletic programs should contact the Athletic Director's office located in the O'Keefe Sports Complex. As an NCAA Division III institution, Salem State College does not offer athletic scholarships. The College does, however, have an extensive financial aid program based on need, and all prospective student athletes are encouraged to apply.

The Intramural program is open to all students, faculty, staff and alumni. It offers numerous opportunities for participation in organized competitive and non-competitive team sports as well as many individual leisure activities. Individuals desiring to participate are encouraged to register at the O'Keefe Sports Complex in the Athletic Office x6569.

CAREER SERVICES ELLISON CAMPUS CENTER 978-542-6406

The Career Services Office is available to support current students and alumni in career related decisions. Assistance in choosing of major, clarifying career direction, exploring internship options and conducting a targeted job search are provided through the services outlined below.

Counseling

Individual appointments are available to assist clients in their career development needs. Through conversation, activities and inventories students will clarify their values, interests, personality preferences and skills allowing for clarification of career goals and ensuring the self-knowledge needed to conduct targeted job searches. Videotaped mock interviews are also available and are a valuable preparation tool for the interview experience.

Seminars

A variety of seminars are offered throughout the year including: resume writing, interview preparation and job search strategies. Registration is required, for a schedule of upcoming programs check our web site, www.salemstate.edu/careersvs/index.htm.

Career Resource Center

The Center houses a collection of CD ROM, video and print resources including occupational information, job search resources, directories and labor market information (salary, industry outlook). Internet access is provided to career related sites. The Center also maintains listings of full-time permanent positions and internship listings. Positions are listed online through Monster TRAK on our web site.

Recruiting

Students graduating during the current academic year are eligible to participate in interviews scheduled on campus. To gain access to the list of scheduled companies students must register with Career Services. In addition, the office sponsors an annual job fair held in March.

COUNSELING AND HEALTH SERVICES ELLISON CAMPUS CENTER ROOM 107 (978) 542-6410/6413 WWW.SALEMSTATE.EDU/COUNSELING

The Counseling and Health Services Department provides a comprehensive range of services designed to assist students in staying healthy. Located in the Ellison Campus Center on North



Campus, the office is open weekdays from 8 am to 5 pm. During the academic year, the office stays open until 6pm on Tuesdays and Thursdays. Most services are available without charge to Salem State College students, with the exception of certain laboratory tests sent out for processing.

Counseling Services

Personal concerns and challenges are a normal part of the college experience. Students frequently seek counseling for help with family or relationship difficulties, depression, anxiety, or dealing with stressful events. Counseling & Health Services offers confidential short-term individual and group counseling, workshops on requested topics, and consultation. The staff consists of licensed clinicians and advanced graduate interns from Boston area graduate schools. Appropriate community referrals are provided when necessary. Arrangements can be made to see a counselor by calling the office or stopping in. Students can ordinarily be seen within a few days, or immediately in an emergency.

ADEPT (Alcohol and Drug Prevention)

Many students have concerns about alcohol and drug use in regard to their family, friends, or themselves. A certified Alcohol and Drug Abuse counselor coordinates the ADEPT program, which sponsors and co-sponsors educational programming on smoking cessation, alcohol and drug abuse, problem gambling, stress reduction and many other topics. Confidential individual consultation is available on request and referrals to community resources are provided when appropriate. For more information, please call (978) 542-6148.

Health Services

Health Services is committed to providing quality primary care to students. Our medical staff provide the following services: treatment of minor injuries or illnesses, selected immunizations, strep tests, tuberculin tests, pregnancy tests, emergency contraceptives, routine physical examinations and routine gynecological care. Referrals to local health care providers are offered when needed. Due to federal privacy regulations, Health Services is not able to routinely share medical information in regard to absences.

STUDENT HEALTH INSURANCE

State law requires that any student registered for 9 or more credits must be enrolled in a health insurance plan. Students who are not covered by another health insurance plan are required to enroll in the College-sponsored Student Health Insurance Program. It is the student's responsibility to fill out a selection card each year to enroll or waive participation in this plan by certifying other coverage. Students who do not submit a signed selection card will be enrolled and charged for the College-sponsored Student Health Insurance.

The College-sponsored Student Health Insurance Program covers medical services provided *outside* the College. Most services provided on site at Health Services are provided free of charge, with the exception of certain laboratory tests sent out for processing. Counseling and Health Services staff is available to answer insurance questions. For more information, please call (978) 542-6413.

Procedures for Nursing, Medical Technology, and Nuclear Medical Technology Students Accidentally Injured at Off-Campus Settings

Exposure to "Hepatitis B" presents one of the highest risks for health care providers. Consequently, it is strongly recommended that all Nursing, Medical Technology, and Nuclear Medicine Technology students be immunized with "Hepatitis B" vaccine before participating in their clinical experiences.

Each contract between the College and the clinical setting (i.e., hospital laboratory, clinic, etc.) should contain a clause clearly stating that the clinical setting will provide emergency treatment to students accidentally injured while working in their facility.

Counseling and Health Services will continue to provide case

management and coordination of services to include:

- A. Medical Exams
- B. Consultation
- C. Coordination of Treatment
- D. Supportive Counseling Services as Needed

While the College provides certain case management and coordination of services through its Counseling and Health Services, this does not constitute an admission of responsibility for any injuries which may occur, or may have occurred as a result of any student's participation in the clinical process.

The costs of any treatments to students, beyond those cited above, which are required as a result of an accident in their clinical setting, will not be covered by the College. Students will be encouraged to contact their insurance carrier to determine the extent and access of coverage whenever an accident occurs.

It will be the responsibility of the program officials of the College to inform students who are enrolled in Nursing, Medical Technology, or Nuclear Medicine Technology curriculums of this procedure.

HOUSING AND RESIDENCE LIFE

Residence Life and Off-Campus Housing

The Residence Life Program reflects the educational mission of the College, which includes the development of the student's intellectual, social, cultural and physical potential. The residential areas provide students with a living/learning experience and afford a unique environment for students to interact with people from many academic, ethnic, racial and religious backgrounds. The Department of Residence Life is committed to development community, heightening awareness, fostering learning, and encouraging empowerment for our students.

Traditional style Residence halls

Peabody Hall and Bowditch Hall are located on North Campus and house a total of 611 students. Each is a co-educational, corridor style residence hall. Both have recently undergone extensive renovations with the addition of brand new elevators shafts on the exterior of the building, in addition to entrance, bathroom, and floor lounge renovations.

Townhouses (Bates Residence Complex)

The College's townhouse apartments are located on South Campus directly across from the Harrington Building. Each apartment has been designed for six occupants. The units include a kitchen, living room, two bathrooms and three or four bedrooms. This living area is limited to upper class students.

Central campus residence hall

Scheduled to open, September 2004, this new residential living area will feature six person apartments, a "smart" seminar room, fitness room and two faculty-in-residence apartments. This living area is limited to upper-class students.

Staffing

A full-time Residence Director with either a Masters Degree and/or significant prior residence life experience manages each residential area on campus. The Resident Director staff assists students in transitioning to the college experience, are responsible for the overall management of the building/area and provide administrative coordination and leadership. Resident Directors are committed to creating an environment that enhances the development of each resident on campus. In addition, the Resident Directors supervise the student staff within the building. Resident Assistants (RAs) are full-time students who have successfully completed an intensive selection and training process. RAs assist residents in acclimating to their new community, plan educational and social activities, answer questions, and make referrals. Resident Directors are committed to creating an envi-



ronment that enhances the development of each resident on campus. In addition, the Resident Directors supervise the student staff within the building. Resident Assistants (RAs) are full-time students who have successfully completed an intensive selection and training process. RAs assist residents in acclimating to their new community, plan educational and social activities, answer questions, and make referrals. The First Year Experience halls also have Academic Mentors who are undergraduate students trained to provide academic centered programming and resources to the residential community. Each residential area also has its own maintenance staff. Peabody and Bowditch Halls and the Central Campus Residence Hall have 24-hour student desk staff, who assist with the security of the building.

Eligibility For Housing

There are no on-campus residence hall facilities for graduate students or married couples. Residence life provides housing for traditional aged undergraduate students. Any single undergraduate student who would like on-campus accommodations may obtain information at the Residence Life Office; new student requests for housing should be made at the time the admissions application is filed.

Salem State offers limited on-campus housing. If space is not available, students should inquire at the Financial Services Office about the housing wait list.

Two Year Housing Guarantee

Beginning with the Fall of 1999, new students who receive housing through the admissions process are guaranteed on-campus housing for two years contingent on the student following the policies specific in the Residence Life Occupancy Agreement. After the second (Sophomore) year, residency will be based on a Housing Lottery.

Residence Hall Occupancy Agreement

Residence hall students are required to sign a *Residence Hall Occupancy Agreement*, which is binding for the entire academic year. The *Guide to Residence Hall Living* is an important document, which accompanies the Agreement and outlines additional policies and expectations. Resident students who live in Bates and the new Residence Hall at Central Campus are also required to subscribe to a minimum \$500/year declining balance meal plan but may opt for a more traditional plan. Resident students who live in Bowditch or Peabody Hall are required to subscribe to at least a 14-meal dining hall board pass.

Residence Hall Association (RHA)

RHA is the student organization that represents the specific needs and concerns of students living on campus. Each residential living area has a Board or Council of elected students who represent the residents' best interests and serve as voting members of the Residence Hall Association. This group of students' sponsors educational and social programming within the residential areas as well as for the entire SSC community. In addition, RHA is affiliated with the National Association of College and University Residence Halls (NACURH, Inc.). Financial support for RHA and the Halls Councils/Board of Governors is generated from a Residence Hall Activity Fee. Students involved in Hall Council or the Board of Governor have a direct impact on how this money is spent. RHA at Salem State is a nationally recognized student organization, and has served as a model for RHA's at other institutions across the country.

Off-Campus Housing

The Department of Residence Life maintains a resource area to assist students in finding off-campus housing. Residence Life **does not** inspect, approve, or recommend housing units but acts strictly as a resource/referral service for students. The staff maintains contacts with landlords and Realtors in order to provide updated information and apartment listings. This listing is available on the Office of Residence Life, and can be mailed,

emailed or faxed as requested. In addition, the resource area provides an opportunity for students to search for potential roommates or apartment mates.

Printed information is available related to commuting and living off-campus. We provide pamphlets about tenants' rights as well as lists of local Realtors, taxi services, and hotels, motels, and inns. For questions about legal issues related to off-campus living, we make referrals to the attorney retained by the Student Government Association.

Fees

See Residence Hall and Dining Hall Fees under Tuition & Fees.

Food Services

Salem State College offers several dining facilities. The management of the Food Service is assisted in the operation of these facilities by the Food Services Committee, established jointly by the Office of Student Life and the Student Government Association. The committee encourages suggestions concerning all aspects of the Food Services and relays these suggestions to the Food Service managers.

The Commons Dining Hall on North Campus is open for meal cardholders and for those who pay standard meal prices. The South Campus Cafeteria, the Faculty Dining Room and the Sports Complex Cafe are open on a cash or meal card plan basis.

Multicultural Programs

The Office of Multicultural Affairs assists students of color with their transition and continued involvement in the collegiate experience through educational, cultural and social programs. The Office is also committed to developing programs and services to educate the campus community about diversity issues. The following initiatives have been offered as part of the office's ongoing mission: Advisement of organized student groups of color, assisting in the admissions efforts to recruit students of color, providing leadership and training opportunities for minority students, serving as an ombudsperson for students of color, and providing a variety of multicultural awareness initiatives for faculty, staff and students.

ORIENTATION PROGRAM

New Student Orientation

The New Student Orientation Program is conducted under the auspices of the Dean of Student's and Campus Center Office in the Division of Student Life in coordination with the Academic Affairs Office. Student Orientation Navigators play an integral part in the implementation of the program.

The program is designed to welcome incoming students to the College; to acquaint them with campus facilities, services, activities, clubs and organizations; to provide essential information on academic programs, policies and procedures; and to initiate the advising process in relation to registration and the selection of a program of study.

All entering first-year students are required to pay a one-time orientation fee as approved by the Board of Trustees (see Tuition & Fees).

Family Orientation

The Orientation Program also offers a Family Orientation for the parents, guardians, or spouses of entering students. The program typically includes presentations from College officials; information on academic expectations for students; a panel discussion on college resources and services; and small group meetings with orientation leaders on how to be most helpful to new students.

Transfer Student Orientation

Transfer Student Orientation is an abbreviated program designed to introduce transfer students to the College's pro-



grams, services and facilities; to provide information on transfer credits approval; and to aid them in preparing for registration. An academic advising session with a representative of the student's major department is also offered. All entering students are required to pay a one-time orientation fee as approved by the Board of Trustees (see Tuition & Fees).

PUBLIC SAFETY

The Salem State College Public Safety Department is responsible for the protection of life and property on and in the confines of the 108 acres and 24 buildings which make up the environs of Salem State College.

The Department operates on a 24-hour basis, 7 days a week providing the community with police and emergency services. The Department also offers a wide range of assistance to students, faculty and staff in such areas as parking and traffic control, campus escorts, a crime prevention unit, and police protection consisting of foot, bicycle and marked cruiser patrols.

Vitally concerned with the safety and security of property, the men and women of the Public Safety Department enforce both the laws of the Commonwealth of Massachusetts and the regulations of the College. Public Safety officers carry firearms and have the full police powers as constituted by the Commonwealth of Massachusetts.

SCHOLARSHIPS AND AWARDS

Scholarships

The Student Life Office encourages all students to apply for a variety of scholarships awarded during the second semester each year. Scholarship awards are based on a variety of criteria, which may include scholastic achievement, extracurricular and co-curricular involvement and financial need. The scholarship decisions are made by a Scholarship Committee whose membership includes faculty, administrators and students.

Applications are available in the Fall and may be picked up at various offices throughout the campus. The student newspaper announces the availability of the applications. Students are reminded to adhere to all guidelines as they are strictly enforced.

Awards

The Student Life Office is responsible for coordinating the selection of students for the following awards: Who's Who Among Students in American Universities and Colleges (national award for Juniors and Seniors) and Silver Key Award and Special Recognition Award (for Seniors only). Juniors and Seniors interested in applying for the Who's Who Award may check at the Student Life Office for application forms during the first semester. A selection committee comprised of faculty, administrators and students (Freshmen and Sophomores) reviews applications and makes recommendations. All applicants receive written notification of the results.

Awards for Silver Key (requiring academic excellence) and for Special Recognition (College involvement) are open to Senior applicants only. Letters are mailed to all Seniors during the second semester with instructions to the applicants.

At the end of the second semester, the traditional banquet is held to honor student recipients of the awards.

STUDENT HANDBOOK

The Compass (student handbook) is published by the Student Life Division in an effort to provide students with guidelines and information concerning co-curricular life on campus. The Compass—and any supporting publication to which it directly refers — serves as the authoritative source for student life matters under the supervision or coordination of the Vice President for Student Life.

STUDENT JUDICIAL SYSTEM

The Assistant Dean of Student's Office is charged with the responsibility of administering the student judicial system in conjunction with the Student Government Association. The judicial structure consists of several student judicial panels and officials. All students should be familiar with the College's *Student Conduct Code*, which describes the system in detail. Copies of the *Code* are available upon request from the Student Life Office, Judicial Affairs Office, Student Government Association Office and online at www.salemstate.edu/studentlife/conduct.